Accounting Company Vesta Consult

Price List

year 2011

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Accounting Company Vesta Consult

PROMOTIONS:

For our customer's convenience and good information
Vesta Consult starts the following
PROMOTIONS:

~ The companies, which use automatically systems for inventory stocks DOES NOT pay for analytical operations of the goods in the warehouse

~ Accounting and tax consultations FOR FREE- up to 2 hours each month!

~ Consultations, related with appointment and dismissal of personnel up to 2 hours per month FOR FREE

SUBSCRIPTION SCHEDULE FOR MONTHLY ACCOUNTING SERVICES

Companies, which are not under VAT registration

1. Vesta Consult receives the client's documents in the accounting office.
2. Vesta Consult puts in order all received documents and arranges them according to the accounting policy
3. The accounting company respects the created policy of accounting and the individual chart of accounts of it's customers
4. Timely information to the clients when represented at the office documents does not meet the requirements to the current legal order in Bulgaria.
5. Monthly book-keeping of primary documents, invoices for sells and purchases, bank statements, cash machine receipts, wage sheets, etc.
6. Monthly preparation of the following list of documents

a/ turnover register or operating records
b/ verification on the analytical accounts
c/ Profit and loss account
d/Book of inventory and depreciation schedule (from accounting and tax point of view) of the fixed assets in the company
e/ Verification for the movements of the inventories
f/ Cash flow at the end of the month

PRICE LIST (per month)

Type of the client	Companies, which are dealing only with services	companies, which are dealing with tourism, trade of goods or trade of services	Companies, which are dealing with production, development, installment, etc.
Companies with monthly turnover no more than 20 documents	50 euro	80 euro	100 euro
Companies with monthly turnover of the documents between 21 and 50	100 euro	120 euro	140 euro
Companies with monthly turnover of the documents between 51 and 100	150 euro	160 euro	180 euro
Companies with monthly turnover of the documents between 101 and 200	190 euro	200 euro	230 euro
Companies with monthly turnover above 200 documents	prices according to a negotiation	prices according to a negotiation	prices according to a negotiation

IMPORTANT!

~Companies, which use automatically systems for inventory stocks, DOES NOT pay for analytical operations of the goods in warehouse.

SUBSCRIPTION SCHEDULE FOR MONTHLY ACCOUNTING SERVICES

Companies, which are under VAT registration

1. Vesta Consult receives the client's documents in the accounting office.
2. Vesta Consult puts in order all received documents and arranges them according to the accounting policy
3. The accounting company respects the created policy of accounting and the individual chart of accounts of it's customers
4. Timely information to the clients when represented at the office documents does not meet the requirements to the current legal order in Bulgaria.
5. Monthly book-keeping of primary documents, invoices for sells and purchases, bank statements, cash machine receipts, wage sheets, etc.
6. Monthly preparation of the following list of documents:

a/ Turnover register or operating records
b/ verification on the analytical accounts
c/ Profit and loss account
d/ Book of inventory and depreciation schedule (from accounting and tax point of view) of the fixed assets in the company
e/ Verification for the movements of the inventories
f/ Cash flow at the end of the month

7. Payables and receivables with customers and suppliers
8. Attendance on leasing contracts
9. Attendance on bank credits
10. Preparations of ledgers and verifications for VAT, submission by internet.
11. Archive of the book-keeping operations

PRICE LIST (per month)

Type of the client	Companies, which are dealing only with services	companies, which are dealing with tourism, trade of goods or trade of services	Companies, which are dealing with production, development, installment, etc.
Companies with monthly turnover no more than 20 documents	130 euro	180 euro	230 euro
Companies with monthly turnover of the documents between 21 and 50	190 euro	230 euro	280 euro
Companies with monthly turnover of the documents between 51 and 100	230 euro	280 euro	330 euro
Companies with monthly turnover of the documents between 101 and 200	260 euro	310 euro	360 euro
Companies with monthly turnover above 200 documents	prices according to a negotiation	prices according to a negotiation	prices according to a negotiation

IMPORTANT!

~ Companies, which use automatically systems for inventory stocks, DOES NOT pay for analytical operations of the goods in warehouse.

COMPANIES WITH SHAREHOLDERS WHO ARE FOREIGN PERSONS OR COMPANIES

Companies with shareholders who are foreign persons and which needs weekly and monthly verifications according to an assignor's standard

*	**Prices for a single time**		**Prices for monthly subscription**				*
type of the document	preparation of the accounting policy of the company	preparation of Individual chart of the accounts	book-keeping of primary accounting documents	Preparations of ledgers and verifications for VAT	submission by internet of all VAT verifications and ledgers	Archive of the Book-keeping operations	Total
Companies with monthly turnover no more than 20 documents	10 euro	10 euro	170 euro	10 euro	10 euro	10 euro	220 euro
Companies with monthly turnover of the documents between 21 and 50	10 euro	10 euro	330 euro	50 euro	20 euro	10 euro	430 euro
Companies with monthly turnover of the documents between 51 and 100	10 euro	10 euro	500 euro	60 euro	20 euro	10 euro	610 euro
Companies with monthly turnover of the documents between 101 and 200	10 euro	10 euro	690 euro	70 euro	20 euro	10 euro	810 euro
Companies with monthly turnover above 200 documents	prices according to a negotiation	prices according to a negotiation	prices according to a negotiation	prices according to a negotiation	Prices according to a negotiation	prices according to a negotiation	prices according to a negotiation

SUBSCRIPTION SCHEDULE FOR SERVICES IN THE FIELD OF EMPLOYMENT RELATIONS

PROMOTION!

Consultations, regarding appointment and dismissal of personnel
FOR FREE up to 2 hours per month!

SERVICES IN THE FIELD OF EMPLOYMENT RELATIONS INCLUDE:	
1.	**Preparation of employment agreements, on the grounds of written request by the prospect employee and the opinion of the employer.**
2.	**Registration of the employment agreements in National Revenue Agency.**
3.	**Receiving of notification letter from National Revenue Agency, according to Article 62 from the Labor Code in Bulgaria, which is a proof for the registered employment contract.**
4.	**Submission of Verifications N 1 and N 6 in National Revenue Agency.**
5.	**Archive for the personnel, appointed on labor contracts and freelance agreements.**
6.	**Preparation of wage-sheets for the personnel.**
7.	**Preparation of payment orders for the due taxes and social security contributions.**
8.	**Preparation of the social security information for the shareholders.**
9.	**Doctor's certificates processing.**
10.	**Preparation of orders for unpaid and paid leaves and on the grounds of employees' request.**
11.	**Preparation of an official memorandums for service information .**
12.	**Calculations of extra payments when there are any dismissals or vacations of personnel.**
13.	**Preparation of Certificates for retirement number 2 and 3.**
14.	**Registration of the employer as an administrator of confidential information and personal data in the Committee for Protection of the personal data.**

PRICES (per month)

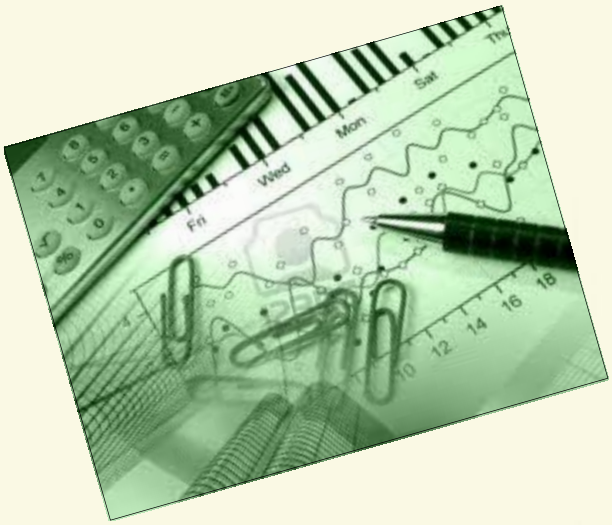
- Companies with personnel between 1 and 40 people- 12 euro per person on a labor or freelance agreements (VAT not included in the prices)
- Companies with personnel between 40 and 60 people- 10 euro per person on a labor or freelance agreements (VAT not included in the price)
- Companies with personnel between 60 and 90 people- 9 euro per person on a labor or freelance agreements (VAT not included in the prices)
- Companies with personnel between 90 and 100 people- 8 euro per person on a labor or freelance agreements (VAT not included in the price)
- Companies with personnel above 100 people- prices are according to a negotiations.

ANNUAL CLOSE OF THE ACCOUNTS

PROMOTION!

Accounting and tax consultations for free – up to 2 hours per month!

Include:	
1. The Annual close of the accounts includes: 1.1. Preparation of annual financial statements; 1.2. Preparation of annual tax return according to Corporate tax act; 1.3. Preparation of all verifications and reports, enclosed to the annual tax return; 1.4. Annual statistic report and it's submission by internet;	Two monthly fees
2. Preparation of annual tax return according to law on VAT act and its' submission by internet.	One monthly fee
3. Submission of annual financial statements in the Registry Agency.	100 euro



Additional services, which are not included in the subscription schedule

Preparation of accounting strategy of the company.	10 euro
Preparation of Individual chart of the accounts for the client.	10 euro
Preparation of job descriptions – price according to a negotiation.	By agreement
Preparation of reports according to a customer's demand .	By agreement
Representation and protection of the financial statements in the hearings of National revenue agency, National insurance institute, etc.	By agreement
Preparation of commercial and other contracts, Rules for internal order, Internal rules for the organization of the salaries of the employees, ethic code of the client company, etc.	100 euro/per document
Preparation of documents and reports for bank loans and credits .	Up to 0.5 - 1% from the credit
Preparation and representation of financial statements for certification from certified accountant.	Two monthly fees
Preparation of documents and reports for participation in public auctions finances from EU, etc.	By agreement
Consultations according to the execution of the Double tax treaty agreements, Law on the local taxes and charges, law on the excises, Tax and insurance proceeding code, etc.	50-80 euro per hour
Tax planning of the economic operations and tax optimization	50-80 евро на час
Establishment o new companies: 1.Limited company with shareholders- Bulgarian persons 2. Joint stock company with founders- Bulgarian persons 3. Limited company with shareholders- foreign persons 4. Joint stock company with founders – foreign persons	1. 200-400 euro According to the number of the partners; 2. 500 euro; 3. 800 euro; 4. 1500 euro
Changes of main circumstances, Publishing of company acts : 1. Change of state and address of management, subject of activities, etc. 2. Change of the partnership, participation in the company, liquidation, sells of shares, transformation of companies, etc. 3. Publishing of company acts: - new Articles of regulation, Annual financial statements, Contract for sells of company shares, etc.	1. 230 euro; 2. 300 euro; 3. 90 euro;
Economic analysis	By agreement
Inventory stocks of commercial companies- up to 50 commodities	1 euro per detail up to 50 commodities
Warehouse, inventory in commercial companies (storehouse, inventory) - above 50 commodities	By agreement
Determination of prime costs of goods, which are result of a production	By agreement
Preparation of Intrastat ledgers and VIES verifications	4 euro per line
Depreciation plans and inventory book	By agreement
Individual reports according to customers' demands and requirements	By agreement
Appeal against different types of acts in the hearings of NRA, NII, Labor inspection, etc.	By agreement
Preparation of payment orders for taxes for external clients according to the Corporate tax act, VAT legislation, etc.	15 euro per service
Representation of the company in the process of inspections and tax checks	One monthly fee
Representation of companies during tax checks	By agreement
Legal consultations	80-100 евро/ час
Preparation of documents regarding the law on the measures against the money laundry and in case that the company does not meet these requirements.	By agreement

The team of

Accounting Company Vesta Consult

would like to ensure our current and prospect clients
that in our work
we guide ourselves according to the following principals:
The ethics is more important than the profit
The challenges before our clients are ours challenges too
we do what we promise to do
we respect everyone and help him to develop his potential
~ The differences and individuality are features that we respect
~ We always think and act independently
loyalty, confidentiality, propriety are our qualities
~ We are here for a long time.

Best Regards!